

T.C.
ISTANBUL TOPKAPI UNIVERSITY
BOARD OF DIRECTORS DECISION PROCESS WORKFLOW DIAGRAM

The decision is made by the Secretariat of the Institute/Faculty/School.

The decision of the Board of Directors is recorded in the incoming documents register.

The decision of the Board of Directors is entered into the relevant student's system.

The Board of Directors' decision forwarded to the Student Affairs Department is scanned and transferred to the digital system.

The decision is uploaded under the "Board of Directors' Decisions" tab on the relevant student's page, and the student is automatically notified via SMS and email.

The board decision is archived in the student's